

PRE-BID MEETING MINUTES

Date: June 20, 2023
Time: 2:00pm
Location: Larry Breese Conference Room, City Hall
Subject: **Greenfield CCMG-2023-1 Resurfacing Bid (Des. No. 2300386)**
Participants: **See sign-in sheet**

I. Introductions

- a. Owner: City of Greenfield
Tyler Rankins (317) 477-4380
- b. Engineer: Jason Koch, City Engineer (317) 325-1322

II. Project Description

A. *Contract Book Review*

- i. Scope of Work Mill 1.5” and resurface with 2” of HMA Surface, Type B, 12.5mm with associated pavement markings and ADA ramp replacements where necessary. MOT and construction engineering is not itemized and should be included in the cost of other items.
- ii. Bid Tabulation: Lump Sum (Schedule of values for invoicing/change orders)
- iii. Bid Opening: July 11, 2023 at 10:00am (**bids due by 9:30am at Clerk-Treasurer’s Office, 10 S. State Street, Greenfield, IN**)

BID PACKET REQUIREMENTS

- a. PART 1: Bidder Info
- b. PART 2: Bid Price
- c. PART 3: Schedule of Values
- d. PART 4: Addenda Acknowledgement
- e. PART 5: Exceptions
- f. PART 6: Nepotism Disclosures
- g. PART 7: Additional Declarations (*Apprentice Program, Drug Testing program, Contractor Prequalification requirements*)
- h. PART 8: Drug Plan
- i. PART 9: Non-Collusion Affidavit
- j. PART 10: E-Verify Program
- k. PART 11: Notarized Signatures
- l. Form 96 (Financial Statement)
- m. Bid Bond

- iv. Proposal Schedule: Anticipated award date – July 25, 2023

Anticipated NTP – July 31, 2023
Substantial Completion – November 17, 2023
Final Completion – December 18, 2023

- v. Liquidated Damages \$500/day for Substantial Completion
 \$100/day for Final Completion

- vi. General Conditions <https://www.greenfieldin.org/government/engineering>
 Incorporated by reference

B. Special Provision and Drawings Review

C. Addendum Items

- i. Addendum No. 1 will be uploaded by June 26, 2023 by 4:00 p.m. and will include the pre-bid meeting minutes and answers to any pre-bid questions.
- ii. Last chance for additional questions will be June 26, 2023 at noon.

III. Miscellaneous

- a. Please provide all questions and comments to Jason Koch, City Engineer, jkoch@greenfieldin.org or (317) 325-1322.
- b. Contractors are to inform themselves of the existing site conditions.
- c. Contractors are to coordinate material storage site and accessing work.
- d. Contractors are to coordinate with all utilities

IV. List of Streets

Davis Rd: Franklin St to SR 9
Bumblebee Ct: Orphant Annie Dr to Cul-de-sac
Bumblebee Wy: Orphant Annie Dr to Orphant Annie Dr
Punkin Ct: Orphant Annie Dr to Cul-de-sac
Sweetheart Ct: Orphant Annie Dr to Cul-de-sac
Pixy Ct: Orphant Annie Dr to Cul-de-sac
Orphant Annie Dr: Hidden Glen Dr to Davis Rd
Riverview Dr: Waterview Blvd to McKenzie Rd
Rosemary Ct: Cul-de-sac to Jasmine Dr
Rosemary Cir: Jasmine Dr to Cul-de-sac

V. Questions?

Q: Where can I find a copy of the plans?

A: As noted in the notice to bidders, plans can be found on the City of Greenfield website link, here: <https://www.greenfieldin.org/government/engineering>

CCMG-2023-1 (Des. No. 2300386) Sign-In

6/26/2023

Brend Evans	Greenfield Street	bevans@greenfieldin.org
Daniel Miller	COG - STORMWATER	dmiller@greenfieldin.org
Jason Koch	Greenfield Eng	jkoch@greenfieldin.org
Leon Pottschmidt	Dave Omega Contr	Terid@daveomega.com